



Student Eco-Reps Coordinator 2022/2023 Academic Year

Summary:

Student Eco-Reps support the University's sustainability programs and work on specific projects that further the goals within the *Climate and Sustainability Action Plan 3.0 (CSAP 3.0)*. Eco-Reps will work closely with the Sustainability Manager and selected faculty and staff project partners from throughout the university to design and implement year-long projects.

Student Eco-Reps Coordinators are responsible for helping to facilitate weekly Student Eco-Reps meetings, providing mentorship to Student Eco-Reps on their projects, supervising evening hour sessions, and organizing various programmatic logistics. Students will learn valuable program management skills and will gain hands-on experience improving sustainability in a real-world context on campus. Eco-Reps Coordinators must have previously served as a Student Eco-Rep at Penn.

Requirements:

- Familiarity with the Eco-Reps program (1+ years of experience is preferred)
- Ability to facilitate meetings
- Passion for and knowledge about sustainability issues
- Self-motivated, responsible, and committed to role
- Ability to work well on a team

Job Duties:

- Collaborate with students to develop goals and anticipated outcomes for year-long projects
- Proactively communicate with peers ensure deliverables are achieved
- Develop programming, including related speakers and retreats
- Organize and facilitate weekly cohort meetings and workshops
- Be available for weekly cohort meetings every Friday at 3PM ET

Details:

2 positions available for Academic Year 2022/2023

\$14.00 per hour / 10 hours per week

Applications due Friday, March 25, 2022 and will be reviewed on a rolling basis

Students must have work-study award capable of meeting the required hours for the position.

Contact Information:

Interested students should complete the [online application here](#) and submit their resume and answers to short answer questions indicated in the online application to Sustainability@upenn.edu. Contact Natalie Walker at Sustainability@upenn.edu with questions.