



Undergraduate Sustainability Internship 2022/2023 Academic Year

Summary:

Undergraduate Interns support the University's sustainability programs and work toward the *Climate and Sustainability Action Plan 3.0*. Interns will work closely with the Sustainability Office and assist in the coordination of outreach programs, strategic marketing and education initiatives, and operational research projects.

Academic Year internships with Penn's Sustainability Office are designed to give students exposure to a broad cross-section of the sustainability field, and in addition to managing hands-on projects and conducting research assignments, students will also be given many opportunities to learn throughout their experience. Interns will be asked to help with a host of programs and projects over the academic year and will gain valuable skills in program coordination, event facilitation, visual communications, social media content development sustainability research, and more.

Requirements:

- General knowledge about broad issues pertaining to environmental sustainability
- Strong writing and communication skills, willingness to learn and write for social media
- Demonstrated program coordination, project development experience
- Prior experience leading peers in student organizations
- Strong interpersonal skills with ability to work well independently and in teams
- Familiarity with sustainability community and programs at Penn preferred

Potential projects/Responsibilities:

- Marketing and communications support for strategic sustainability priorities, including social media management, website content development, and graphic design
- Research support for Penn's Environmental Sustainability Advisory Committee (ESAC) and the University's *Climate and Sustainability Action Plan 3.0 (CSAP 3.0)*
- Program coordination for various campus sustainability initiatives, as needed

Details:

2 positions available for Academic Year 2022/2023

\$14.00 per hour / 5-10 hours per week

Applications due Wednesday, March 30 and will be reviewed on a rolling basis

Students must have work-study award capable of meeting the required hours for the position.

Contact Information:

Interested students should send a cover letter and resume/CV to Natalie Walker at

Sustainability@upenn.edu.