

Zero Waste Box™

Disposable Masks

Complete all section in their entirety and affix to the front of the Zero Waste Box. Must be displayed at all times.

Responsible Person:

Approved by (Building Administrator):

Dropoff Location:

Building / Room:

Start Date:

Disposal Date (start date + 90 days):

Responsible Person –

- Identify a responsible person to manage the box/program in your lab. Write person's name in space above
- Responsible person must receive approval from their Building Administrator and their building's drop-off location. Write both in space above
- Responsible person must review details and approved/prohibited items for this program to all potential users

General Guidance –

Size:

- Select an appropriately sized box

| Box Size | Approx. # of masks | Dimensions |
|----------|--------------------|-------------|
| Small | 550* | 11x11x20 in |
| Medium | 1300* | 11x11x40 in |
| Large | 2100* | 15x15x37 in |

**Quantity estimates
do not include any safety
equipment or protective gear*

Location:

- Locate collection box with general trash/recycling receptacles
- Keep away from lab benches, hazardous materials, and sources of heat/ignition

Disposal:

- Boxes must be intact to ship out or they will not be picked up
- Lab staff must deliver the sealed box with prepaid return label affixed to the building's approved dropoff location (mail room, loading dock, etc...). Provide notification to your dropoff location.

Approved items for recycling:

- Masks (such as): Surgical, N95, & KN95

Prohibited items:

- Cloth/paper masks
- PENN-branded face covering
- Contaminated items